

Middle James Roundtable Steering Committee Meeting

MINUTES

JAN 24, 2019

10AM-2PM

HENRICO THEATER

MEETING CALLED BY	Nancy Drumheller, Chairperson
TYPE OF MEETING	Quarterly Meeting
NOTE TAKER	Amber Ellis
ATTENDEES	Jennifer Palmore (DEQ), Kate Carney (CVWMA), Kathleen Ogilvy (DOF), Mark Williams (LuckStone), Lindy Durham (Henricopolis SWCD), Amy Hagerdon (ACB), Olivia Hall (Henrico), Nancy Drumheller (CVWMA), Amber Ellis (JRA), Jenn Clarke (RVA DPU), Mark Williams (Luckstone), Lorne Field (Chesterfield), Chris Gyurisin (TJSWCD)

Agenda topics

FISCAL UPDATE

LORNE FIELD

DISCUSSION	<p>To date we have spent ~\$10,971.52 of the \$13,500</p> <ul style="list-style-type: none"> In December, we paid for signage that's being installing March. Meredith Dash (ACB) is handling this. The 2 signs came in under budget. Rain garden also came in under budget. <p>Donation from Hanover Caroline SWCD - Still have ~\$469 left</p>	
CONCLUSIONS		
ACTION ITEMS		

DEQ 2018 GRANT EXTENSION

LINDY DURHAM

DISCUSSION	<p>Extension until March 31.</p> <ul style="list-style-type: none"> Paint Out Pollution is scheduled for February 22 with March 1 as rain date. Signs that were purchased will be installed by March 31 by Alliance for the Chesapeake Bay. It is understood that installation has to be complete by March 31 to meet grant requirements. Amy H will inform Meredith of these requirements. <p>Reports are covered</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Report installation of signage with photos and description to MJRT once installed.	Meredith Dash	3/31/19

DEQ 2019 GRANT INFORMATION

LINDY DURHAM

DISCUSSION	<p>Review of Activity 11 for WIP111</p> <ul style="list-style-type: none"> Lindy received email expressing DEQ's desire for MJRT to include the outreach event to gather public comment. MJRT SC discussed this at the November 2018 meeting and are still not comfortable taking this on, but are open to sharing information to the public through the website and newsletters. <p>Lindy is revising the budget, which will move \$125 from admin to Constant Contact line item to cover the increase in cost.</p> <p>Rain Garden workshops and maintenance in Chesterfield County.</p> <ul style="list-style-type: none"> Chesterfield has 7-8 rain gardens currently installed and are in need of some additional plants. Lorne is planning a mini workshop to be held at Pocahontas State Park and will include hands on replanting at their rain garden. The other rain gardens are smaller at the libraries, so could just be install and no workshop. 	
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	<ul style="list-style-type: none"> Fall is the timeframe, but could also do some some this spring. Grant says 7 volunteer events, but that is going to be challenging for Lorne. After reviewing verbiage in grant, the deliverable just says 7 maintenance days at rain gardens, so group will look for other rain gardens. <p>Storm Drains - 67 of them planned for 2019.</p>	
CONCLUSIONS	Motion: Members of the MJRT are opposed to hosting a public meeting to gather public comments. Allin favor	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact DEQ to inform of our decision on the Activity 11 and the budget revision	Lindy Durham	1/31/19
Schedule rain garden workshop and work days	Lorne Field	

FUTURE SC MEETINGS

DISCUSSION	There was concern from the James River Advisory Council that their meetings conflict with MJRT meeting dates. We've been asked to change our dates.	
	Olivia has a MJRT Google Calendar that we can put dates to avoid on.	
CONCLUSIONS	MJRT Committee will make the best effort to avoid the JRAC Meeting Dates	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update Google calendar for MJRT that has dates to avoid	Olivia Hall	
Determine next meeting location	Nancy D	
Send out Doodle Poll for April meeting date	Nancy D	

FUTURE EC MEETINGS

DISCUSSION	5 EC Meetings are required for grant. It will be easiest to hold these the same day as the SC Meetings and can include 1 other to use for planning the Annual Meeting.	
CONCLUSIONS	4 of the 5 EC Meetings will be held at 9:30am prior to the 10am SC Meetings.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

INTRO OF CAPITAL REGION NATIVE PLANT GUIDE

AMBER ELLIS

DISCUSSION	17,000 copies of the Native Plant Guide have been printed. The steering committee for the guide had an outreach strategy meeting in January 2019. They are planning a press release around January 31 and will list pick up locations for the guides. There is also a link on the Native Plant Society's website to pay for a copy to be mailed to you.	
	Committee is looking at creating trainings for partners to lead native plant workshops that are focused around the new guide.	
CONCLUSIONS	Contact Amber at aellis@jrava.org if you have an event coming up to share the guides or if you know of good places to distribute.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send press release and website link to include in MJRT Newsletter to Lindy	Amber Ellis	

DISCUSSION	<p>2019 Annual Meeting</p> <ul style="list-style-type: none"> • Plan for 75-90 people. • Cost for space needs to be free. • Would like to move it around outside of richmond. • If breakouts, keep at 2, so would need 2 rooms. 3 breakouts at a time were too many. • Could arrange field trip afterwards. • Make sure we avoid potential conflicts such as JRAC on October 24, first full week of September - James River Week, Watershed Forum in November, etc. • We do not have food in grant, so can we charge? \$469 is left over from hanover caroline. Food trucks could be an option. Previously thought we may charge \$10 for admission, but may not be able to. • How to address no show - send reminder email the day before and morning of 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Chris to look into venue options in Charlottesville area	Chris G		

DISCUSSION	<p>Chris: In new position with TJSWCD and is currently focused on topics specifically to VCAP.</p> <p>Lindy: poster contest coming to conclusion next month with exhibit at Our Lady of Hope Health Center. She is working with 6th graders in Henrico for MWEE and is in action project stage of their NOAA grant with Maymont.</p> <p>Nancy: CWWMA received a request for composting SOLs as the requestor is interested in starting composting programs with City of Richmond Public Schools. Providence Middle School is doing this, so it was suggested for her to reach out to them.</p> <p>Mark: Tucker Parks next event is Goochland Green Day for April 28. 100 people came last year. Leigh working with DOF to get free seedlings (though Kathleen noted they are not available this year), garden club will be working on rain garden. picnic tables coming later this spring. He is open to ideas on how to use Tucker Park.</p> <p>Amber: New staffing at JRA including Anne Marie Roberts for the Middle James Restoration Manager position and Ryan Walsh for the Lower James Restoration Coordinator. Volunteer Coordinator position is currently vacant and being restructured. JRA is partnering with DOF on a new James River Buffer Program focused on landowners in the Middle James.</p> <p>Kathleen: No free seedlings this year. DOF seedling store is open.</p> <p>Amy: Finished projects with church in Henrico that centered around food justice and stormwater. Cistern going in to help water food garden. Wild and Scenic Film Festival tonight at Science Museum.</p> <p>Olivia: erosion and sediment control positions opening. Working on annual report.</p> <p>Jenn: Just started with the City of Richmond 10 days ago in Gay Stokes previous position. Currently working on coordinating rain barrel decorating project with Richmond Elementary Schools and weeding through old print material.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	Presentation by Will McCahill on stream restoration on Stony Run in Henrico adjacent to Nine Mile Landfill. Should be complete in 6 months-12 months. Did not go into field due to rain. Questions were posed around water quality testing to ensure no leaching, but they were not sure if this was happening.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Meeting Adjourned!