

# Middle James Roundtable Executive Committee Meeting

## MINUTES

AUGUST 24, 2015

3:00 -3:30 PM

CONFERENCE CALL

<b>MEETING CALLED BY</b>	Anna Mathis
<b>TYPE OF MEETING</b>	Executive Committee Meeting
<b>NOTE TAKER</b>	Anna Mathis
<b>ATTENDEES</b>	Anna Mathis, Wood Hudson, Gay Stokes, Kip Mumaw

## Agenda topics

### STEERING COMMITTEE IN LYNCHBURG

<b>DISCUSSION</b>	Meeting will be held on September 17, 2015.	
	We will tour the City of Lynchburg's pervious pavers projects. We will discuss ideas for the 2016 grant.	
<b>CONCLUSIONS</b>	Ask MJRT Steering Committee to come ready to discuss ideas for projects for the 2016 grant.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Send out invite with lunch options	Anna	9/1/15

### PET WASTE CAMPAIGN

<b>DISCUSSION</b>	We have a photo contest winner. The pet waste post cards are in development. JRA has been working on installing the stations. This grant is coming to a close.	
<b>CONCLUSIONS</b>	This grant project is coming to a close. Should discuss in the future how to move forward with the campaign. New location focus? More social media outreach?	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### 2015 GRANT BUSINESS

<b>DISCUSSION</b>	Pet waste bags need to be ordered. Charlottesville rain garden is constructed. Planting planned for November. Chesterfield rain garden construction is planned for mid September. The next quarterly report is due in October.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Draft quarterly report milestones and narrative	Anna	10/15/15

Meeting Adjourned!