

**Middle James Roundtable  
Steering Committee minutes  
2/23/2015  
10 am**

## **Minutes**

In attendance, Kip Mumaw, Sarah Stewart, Nancy Drumheller, Paul Davis, Hallie Stephenson, Gay Stokes, Olivia Hall, Betty McCracken, Julie Buchanan, David Taylor, Lorne Field, Lindy Durham, Shawn Ralston, Michelle Kokolis, Megan Sommers Bascone, Wood Hudson, Anna Mathis.

### Welcome/Introduction

- Kip welcomed everyone to the meeting. Everyone went around the table and introduced themselves as several new people in attendance.

### Approval of Minutes

- Minutes posted to MJRT website.

### Annual Meeting

- Planning Committee: Hallie, Olivia, Betty, Kip. Michelle has taken a new position and will be moving out-of-state. Someone on the SC is needed to take over her leadership role on this committee.
- Date/Location- The date is May 20, 2015 at the Deep Run Recreation Center located in Henrico County. A "Save the Date" mass email will be distributed once several speakers/sessions are confirmed.
- Speakers/Session Topics- Discussion on expert speakers and session topics included VA Outdoor Plan, Riverfront Plan, Terrain360, Walkable Watershed, Legislative Updates, Historical BMPs, Frog Watch, Buffer Programs, Bellmeade Property (Powhatan County), Chesterfield's Car Wash Water Retention Kit, Groundworks-Urban Greening, CRC Data Indicators, Agriculture sector, Urban Cost Share Program, Land Application of Bio Solids, IDDE, SLAF Funding, Citizen's Water Monitoring, Stream Watch, Rivers of the Richmond Region, Basic TMDLs information, and Chesapeake Bay Program updates. A part of the Welcome, Kip will give mini summary of MJRT. Any SC member who made a speaker or session topic suggestion is asked to reach out to the person/or persons to see if willing to speak at annual meeting.

### Implementation Projects

- Pollutant Removal- Venable Elementary retro fit for existing bio retention pond in Charlottesville, rain garden at LaPrade Library in Chesterfield and BMP in Lynchburg are getting off the ground. The weekly updates will be used to address different stages and pictures will be posted on website and Facebook pages.

- Soil Test Voucher Program-the DEQ grant enables Henricopolis SWCD (Lindy) to be able to offer 280 vouchers this year.
- Pet Waste Campaign- new logo, new URL for our Facebook page, and last phase will be a contest. Public will be encouraged to post picture of their dog on Facebook (photo album will be set up) where public can vote. Entries due April 8. Top winner will have pet dog/dogs picture as the face of our campaign and be featured on our Facebook page and marketing materials. Pet Waste Committee members help is needed to secure prizes from list of sponsors in Water Words that Work strategy brief with contacts in Chesterfield, Hanover, Henrico and Richmond. Deadline for sponsors is end of March. Julie drafted letter and FAQ document. There will a pledge too. Winners will be announced on Earth Day (April 22).

#### Website Updates

- Send any events and announcements to Kip. We really need a new website. For the time being we will simplify the format on existing website.

#### Steering Committee Business

- With Megan's new position at DEQ-Central she will no longer be involved with the MJRT. SC members needed to assume more active roles and staff tasks that she was previously taking care of.
- Sub-Committees: Annual Meeting Planning Committee, Website Committee, Education Outreach Committee, Resource Committee. Discussion on Grant Funding Committee as need more operating budget monies that DEQ grant- especially to pay for new website.
- New assignments: Fiscal Agent will provide weekly updates, Treasurer will now submit reports to DEQ, be added as an Administrator for Facebook.

#### Round Robin

- Members shared lots of great information on projects and upcoming events.

Meeting adjourned at 2:20 pm.