

## Middle James Roundtable Executive Committee Meeting

**Location:** Conference Call

**Date/Time:** October 25, 12:30-1:00 pm

**Attendees:** Olivia Hall (Henrico), Nancy Drumheller (CVWMA), Lorne Field (Chesterfield), Amber Ellis (JRA)

### Notes

- Future Funding: DEQ Grant Virginia Phase III WIP Implementation Activities
  - Discussion around potential shift for DEQ to fund only implementation of Phase III WIP activities going forward and how that may impact the Middle James Roundtable.
  - General understanding is that funding for 2020 is okay and that they would extend current grant into 2020, but add funding tied to WIP III activities..
  - If DEQ does not want to fund just outreach, this could really change what Roundtables do and we will need more explanation to understand our role in future years. If focus is going to be implementation, this isn't really ideal for the Roundtable to take on. Particularly if max is \$13,500.
  - Action: Nancy to reach out to Jennifer or Susan to come to the next MJRT Steering Committee meeting on November 21 to talk through future funding focus.
  
- MJRT 2020 Grant Proposal
  - Discussion around new proposed activities aligning with WIP III activities. See activities below.
  - Henrico is not on board with the tubes
  - Action: Hold off on submitting until Olivia hears from Henrico about stenciling. If can't wait then remove Henrico from that activity.
  
- MJRT 2019 Grant- Deadline December 31, 2019
  - Need to complete rain garden maintenance projects
    - Lorne is reaching out to nursery for plants.
  - Need to complete storm drain stenciling
    - Lorne has it scheduled for November 19 at River City SportsPlex in partnership with JRA.
  - Need sign installed at JS Reynolds CC
    - Action: Nancy needs to check in with Betty on this. Deadline is December 31.
  
- November 21 Steering Committee Meeting
  - Do voting for Executive Committee positions for 2020
  - Amber to give overview in November about the Upper and Middle James Riparian Consortium. Interested in idea of the MJRT serving an outreach role for this initiative.
  
- Feedback from Annual Meeting
  - Interest in surveying participants.

- Action: Survey participants. Nancy will get Lindy to send out before we meet next.

**Attachment C**  
DEQ Contract # 16726

Milestone	Responsible Party	Target Completion Date	Key Deliverable	Progress
Advertise soil test voucher program	MJRT	Quarterly through 12/31/19	Advertise on the District's website and Facebook page as well as in its quarterly e-newsletter	Soil test vouchers are being distributed in Henrico County at community events, in classrooms, and the City of Richmond, and on social media too.
Distribute information about program to elementary school students	MJRT	By 12/31/19.	Distribute information to 4,000 elementary school students	Soil test vouchers are being distributed in Henrico County classrooms.
<b>Activity 8: Rain Garden Maintenance</b>				
Maintenance of seven rain gardens	MJRT, Chesterfield Co. Environmental Engineering	Before 9/25/19	Maintenance of seven rain gardens; installation and maintenance protocols to be done in accordance with DCR BMP Handbook	New plants have been installed in rain garden maintenance at Pocahontas State Park and Bon Air Elementary School. Plants still need to be purchased this fall to complete project.
<b>Activity 9: Native Plant Educational Sign</b>				
One sign to be designed extolling the benefits of native plants and installed in the native plant garden by the beginning of the 2019 Fall Semester.	MJRT, JSRCC	12/31/19	1 sign installed	The educational signage for the Goochland J. Sergeant Reynolds campus is finished other than being installed.
<b>Activity 10: Inlet Stenciling</b>				
Stencil storm drain inlets with educational art in Chesterfield, Henrico and Powhatan counties.	MJRT, Chesterfield, Henrico and Powhatan counties; James River Association	12/31/19	Inlets stenciled with educational art on public school and library properties in Chesterfield, Henrico and Powhatan counties	Storm drain inlet stenciling through Paint Out Pollution Program has been completed at Powhatan Schools and Henrico Libraries. Posted on social media and in local news story. Still need to schedule 10 storm drains at River City Sportsplex.