

Middle James Roundtable Steering Committee Meeting

MINUTES

JUNE 25, 2024

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| MEETING CALLED BY | Lorne Field, Chair |
| TYPE OF MEETING | Steering Committee Meeting |
| NOTE TAKER | Julie Buchanan |
| ATTENDEES | Lorne Field (Chesterfield County Env Engineering), Kathleen Ogilvy (VDOF), Sharon Conner (Hanover-Caroline SWCD), Michael Daniel (Lynchburg Water Resources), Catherine McCarthy (Henrico County DPW) Matt Scott Stone (JRA), Isbella O'Brien (TJPDC), Julie Buchanan (CVWMA) |

EXECUTIVE COMMITTEE MEETING

FISCAL UPDATE

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| DISCUSSION | <ul style="list-style-type: none"> A. A fiscal report was shared with all partners via email on 6/25/24 and discussed during the meeting. A total of 6,334.64 has been spent on: Weebly, Constant Contact, soil test projects, septic pump-outs through Peter Francisco SWCD and rain barrel kits to Henrico Public Works. At this point in time, MJRT has paid out on all septic pump-outs that are allowed in the grant. If money is available in the grant at end of year, more could possibly be covered. B. Isabella requested additional reimbursement for rain barrel workshop. Sharon will update the budget narrative to reflect this and resubmit to DEQ. C. Sharon reminded the group that soil test vouchers are available to use until the end of October. D. No update on grant agreement from DEQ. Lorne anticipates it will be approved. Paperwork just takes a long time. | | |
| CONCLUSIONS | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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JAMES RIVER CLEANUP

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| DISCUSSION | <ul style="list-style-type: none"> A. Lorne updated the group on the status of the 2024 cleanup. Cleanup site captains have already met and seem to be in a good place working on their own. The cleanup will be a series of smaller events. Each captain will send Lorne their data; Julie can issue a news release with results. Registration link will go live July 1. Chesterfield County will provide a poster and social graphics to share. No need for much logistical support. B. Lorne said the James River Advisory Council hopes to regroup with regular meetings soon. | | |
| CONCLUSIONS | No need for involvement by MJRT, unless individuals would like to participate on their own. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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ANNUAL MEETING

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|--------------------|--|--|--|
| DISCUSSION | <ul style="list-style-type: none"> A. Need a venue. Waiting to hear from Randolph Farm – they have a large space. Rockwood Nature Center is too small. No response from Schuyler Quarry Garden. Farm Bureau West Creek was also suggested. B. The meeting will be one general session. Keynote, followed by 3-4 speakers. Possibly no tabling event. Starting at 10 a.m. Lorne has secured Joey Thompson, botanist with DCR. C. Lorne mentioned MJRT could use speaker fees for other costs if speakers don't need it. Lorne suggested putting together gift baskets for speakers if money is left in speaker fees. | | |
| CONCLUSIONS | | | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|--------------------|----------|
| Check with Lewis Ginter Botanical Garden about seed library. | Sharon | |
| Contact Rivanna Conservation Alliance and Blue Ridge PRISM about possible speakers. Contact Lewis & Clark Exploratory Center about being a venue. | Isabella | |
| Check on Ivy Creek Foundation education building as possible venue. | Julie | |
| Check with VCU Rice Center about being a venue. | Matt | |

ROUND ROBIN

EVERYONE

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|--------------------|--|
| | <p>Matt: No able to meet at JRA new center, but it has opened. Many positions open at JRA – education and communications</p> <p>Lorne: Open positions on Engineering Review Staff</p> <p>Julie: Summer camp fun and projects in Hopewell and Petersburg</p> |
| CONCLUSIONS | N/A |

Next Meeting –

Meeting Adjourned!