

Middle James Roundtable Executive Committee Meeting

MINUTES

JANUARY 21, 2016

9:00 -9:30 PM

CONFERENCE CALL

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| MEETING CALLED BY | Anna Mathis, Chairperson |
| TYPE OF MEETING | Executive Committee Conference Call |
| NOTE TAKER | Olivia Hall |
| ATTENDEES | Anna Mathis, Wood Hudson, Olivia Hall & Kip Mumaw |

Agenda topics

RVA H2O DISCUSSION

ANNA MATHIS

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| DISCUSSION | Anna sent out RVA H2O link and list of business items prior to meeting. |
| | <p>RVA H2O – Watershed planning initiative. First phase to gather data on watersheds in Richmond. Alliance for the Chesapeake Bay and DEQ are in tech advisory group along with other partners. Starting next phase asking technical advisory group to work on their goals for the watershed. Will meet on February 9th and they plan to rank goals.</p> <p>So what are Middle James roundtable’s goals?</p> <p>Kip: Has the Alliance put similar response together? Anna: We are working on that this afternoon.</p> <p>Anna talked to Megan about roundtable- asked if they want a representative to represent us at these meetings which occur quarterly.</p> <p>Kip: Roundtable may already have members attending for different organizations. Can we use someone who overlaps? Is there somebody that isn’t attending RVA H2O that could attend on our behalf?</p> <p>ANNA: I think it makes sense for someone to go that is from the City of Richmond area. Maybe someone from JRA. For the Feb 9th meeting, Anna will go as a rep for the roundtable. Then she will ask for a volunteer for future meetings.</p> <p>Anna: Regarding MJRT: We are a source of information and provide partnership opportunities, annual meeting keeping people informed and then of course our projects.</p> <p>She then outlined the goals/objectives.</p> <p>Goal: Restoring aquatic and riparian habitats</p> <p>Objective: Reduce stormwater runoff through BMP implementation. Support projects – annual meeting and steering committee meetings.</p> <p>Goal: Reducing pollution levels, in particular bacteria.</p> <p>Objectives: Provide education on pollution issues and solutions. Ensure collaboration among constituents on pollution programs such as the pet waste campaign.</p> <p>Kip: Suggestions for what Richmond should do: first refined goal: reduce nutrient and sediments from in stream erosion (could be part of MS-4 discharges).</p> <p>Kip asked regarding Improving Aesthetics: Does Richmond DPU participate in stream clean ups? Anna: Through Clean City Commission they provide support for cleanup activities. They also ask that groups doing stream clean up that they report this information to them (DPU).</p> <p>Kip: Can this be incorporated into what the City is doing (this was not in their objectives). I know they are doing improvements in terms of river access. Should be included as well? Also reducing invasive species wasn’t in their objective either.</p> <p>Anna: Yes, City is supporting invasive species task force. These are all good suggestions that could be included.</p> |

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| CONCLUSIONS | Anna will fill out worksheet and goals and submit this to RVA H2O on behalf of Roundtable. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Fill out worksheet and submit to RVA H2O. | Anna Mathis | 1/22/16 |
| Email worksheet to steering committee . Ask for volunteer to represent Roundtable. | Anna Mathis | 1/22/16 |

WEBSITE

ANNA MATHIS

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| DISCUSSION | <p>Website needs updating. Anna: Kip are you the only one with access to website? Kip: Yes. I will send passwords to Wood and Olivia. I am still capable of doing website stuff. Anna: We need to do some updates. Meeting mins need to be up there. Update front page to say JRAC and not JROC. Kip: I will make changes and load meeting mins. Anna: We had talked in last steering committee meeting about the MJRT news that hasn't been updated since April. It should be updated or taken down. Maybe post a write up about annual meeting. Kip noticed working that needs updated on website "update June 2015 not June 2014". Anna says: Maybe an update on what was done in 2015: take it from the grant. That sounds good. Olivia: I can write up news article and ask group for pics. Anna: Try to update calendar of events with things other groups are doing, maybe take weekly newsletter events and add it to the calendar. Olivia: Can we link newsletter to news on website? Kip says: Logistically no, you would have to pdf newsletter and load it to the website. Olivia says she can work on this. Kip will send passwords out today. Anna: Amy Robins has been hired to fill Megan's old position at DEQ. She starts next Monday. Megan will update her and Anna will also meet with her regarding the roundtable. Anna Mathis' last day is February 12th. She will be missed!</p> | |
| CONCLUSIONS | Website updates needed. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Send out passwords, make corrections to website and post meeting minutes. | Kip Mumaw | 1/30/15 |
| Work on news section of website. | Olivia Hall | 1/30/15 |
| Send today's meeting minutes to Kip. | Olivia Hall | 1/21/16 |

Meeting Adjourned!