

Middle James Roundtable Executive Committee Meeting

MINUTES

JULY 17 2017

2:00PM-2:30PM

CONFERENCE CALL

MEETING CALLED BY	Olivia Hall, Chairperson
TYPE OF MEETING	Executive Committee Meeting
NOTE TAKER	Blair Blanchette
ATTENDEES	Blair Blanchette, Olivia Hall, Betty McCracken, Chris Gyuris

Agenda topics

JULY MEETING PLANNING

OLIVIA HALL

DISCUSSION	<p>Kaitlin and Brooke at Maymont will give us a tour of their rain garden and discuss potential partnering opportunities for the July meeting.</p> <p>Round Robin will be at the end of the meeting and MJRT members will only discuss the most important component of their work since the last meeting.</p> <p>Olivia will create a rough agenda for the fall conference so members can fill in potential speakers. The annual meeting is penciled for the 16th and 23rd of October.</p> <p>Annual Meeting notes: -Subway is extremely affordable -Coffee will be from Henrico and not the cafeteria -Olivia will farm out</p> <p>September Steering Committee Meeting will be in early October before the annual meeting, preferably in Goochland.</p> <p>Katie Ranger: since we cannot do a conference with other roundtables in Virginia, we're leaning towards a newsletter. Katie is already trying to get information about Betty's stream exclusion work and Olivia's work with the centralized James River website.</p> <p>Regardless of work with the newsletter, Olivia wants to get this information out to our roundtable and others.</p> <p>Quarterly grant report: just submitted, and at the July steering committee meeting we can discuss any outstanding activities.</p> <p>Grant Requirements: Lorne Field with Chesterfield has asked for help maintaining the pet waste facebook. He also is willing to sub into the Steering Committee meetings for Ashley Tucker of Chesterfield.</p> <p>Betty will continue to work on the pamphlet about MJRT.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Create draft annual meeting agenda and call to reserve space for the 23 rd of October with Deep Run		

Meeting Adjourned!