

# Middle James Roundtable Executive Committee Meeting

## MINUTES

OCTOBER 15 2016

10:00AM-10:30AM

CONFERENCE CALL

MEETING CALLED BY	Olivia Hall, Chairperson
TYPE OF MEETING	Executive Committee Meeting
NOTE TAKER	Blair Blanchette
ATTENDEES	Blair Blanchette, Olivia Hall, Betty McCracken

## Agenda topics

OCT 21 MEETING PLANNING

OLIVIA HALL

DISCUSSION	<p>I) Have Round Robin at the start to allow for more time to discuss                  II) Committee Updates                  a. Sign Committee: Report out with pictures in powerpoint form, include CBF Rain Garden as an example for future signs/2017 grant discussion.                  b. Website: Website needs updated with pictures of grant projects (signs, plantings)                  III) 2016 Roundtable Grants                  a. Financial Report as part of grant status (Lindy)                  b. Need to update the date of the 2017 grant application from Dec to October 24<sup>th</sup> 2016.                  c. 2017 Grant: Olivia will have a version of the grant available on the 21<sup>st</sup>.                  -New DEQ contact is Katie Ranger</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
2017 Grant Deliverables	Olivia	Oct 21st	
Powerpoint of sign images	Olivia	By Oct 21st	
Financial Report	Lindy	By Oct 21st	

2017 GRANT APPLICATION

ALL

DISCUSSION	<p>-Grant Deliverables Suggestions:                  -Lorne Field would like signs, as would Charlie Lively.                  -Prices are over \$1300 each, so total is over \$5000 for all three signs.                  -May need to limit participants to one sign if budget is tight. Will discuss at MJRT meeting on 21<sup>st</sup>.                  -Lorne Field would also like \$1200 for a rain garden in Bon Air.                  -Septic Pumpout Voucher: Olivia would like to have a committee to investigate this in summer 2017 to add to the 2018 grant.                  -Olivia is arranging lunch from Panera.</p> <p>Bylaws need to be discussed, but will be deferred on to the next meeting to make sure there is time for the grant discussion.</p>		
CONCLUSIONS	Discussion will continue at the meeting on the 21st		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Will be discussed on the 21 <sup>st</sup>	All	Oct 21 meeting	
Bylaws sent out for future discussion	Betty	After Oct 24th	

Meeting Adjourned!