

# Middle James Roundtable Executive Committee Meeting

## MINUTES

SEPTEMBER 12 2017 2:00PM-2:30PM

CONFERENCE CALL

MEETING CALLED BY	Olivia Hall, Chairperson
TYPE OF MEETING	Executive Committee Meeting
NOTE TAKER	Blair Blanchette
ATTENDEES	Blair Blanchette, Olivia Hall, Betty McCracken, Chris Gyurisn

## Agenda topics

### OCTOBER MEETING PLANNING

OLIVIA HALL

DISCUSSION	Steering Meeting in October: -Meeting in Goochland on Friday, October 6 <sup>th</sup> with Blair Blanchette (CBF) will speak on the priorities for the gubernatorial election. -Septic Pumpout Vouchers: Olivia Hall, Chris Gyurisn, and Betty McCracken to meet after the steering committee meeting to discuss options.		
	Pet Waste Stations: Headed by Lorne Field, needs to be revisited in the new grant cycle  Olivia will follow-up with steering committee on October meeting details. -Need to handle some final MJRT brochure fixes at this time so it can be shared with the group.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Update draft annual meeting agenda for finalization	Olivia	Oct 6	

### ANNUAL MEETING

OLIVIA HALL

DISCUSSION	Annual Meeting Agenda: Swap first and second sessions in the MJRT Conference because Dr. Carl Hershner can't speak until 11:30 -Katie Ranger will contact PCB Speaker		
	-Next grant is due in November, and the new MJRT president/director will need Olivia's help pulling the application together because it appears to be due a little earlier than normal.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Meeting Adjourned!