

Middle James Roundtable Executive Committee Meeting

MINUTES

FEBRUARY 4, 2021

11:30AM-11:45AM

VIRTUAL MEETING

MEETING CALLED BY	Lorne Field, Chairperson
TYPE OF MEETING	Executive Committee Meeting
NOTE TAKER	Sharon Conner, HCSWCD
ATTENDEES	Olivia Hall (Henrico), Jennifer Clark (RVA DPU), Nancy Lily (Lynchburg), Betty McCracken (Monacan SWCD)

Agenda topics

2021 GRANT

LORNE FIELD

DISCUSSION	<p>Lorne noted that the executive committee by-laws call for 5 meetings each year. In 2020, only 1 executive committee meeting was held. COVID prevented the group from meeting more often this year. Lorne suggested counting today's meeting towards the 2021 deliverables.</p> <p>Lorne noted that not much work can be done until DEQ get backs with us on the grant extension for 2021.</p> <p>The grant committee will be tasked with coordinating the 2021 grant scope of work. Lorne will provide the group with the scope of work from the 2020 grant as a guide.</p>						
CONCLUSIONS							
ACTION ITEMS	<table border="1"><thead><tr><th></th><th>PERSON RESPONSIBLE</th><th>DEADLINE</th></tr></thead><tbody><tr><td>Send out 2020 scope of work for review</td><td>Lorne Field</td><td>Soon</td></tr></tbody></table>		PERSON RESPONSIBLE	DEADLINE	Send out 2020 scope of work for review	Lorne Field	Soon
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