

Middle James Roundtable Steering Committee Meeting

MINUTES

OCTOBER 6 2017

10:00AM-2:00PM

GOOCHLAND COUNTY ADMIN BUILDING

MEETING CALLED BY	Olivia Hall, Chairperson
TYPE OF MEETING	Steering Committee Meeting
NOTE TAKER	Blair Blanchette
ATTENDEES	Olivia Hall, Gay Stokes, Chris Gyurisn, Katie Ranger, Kate Carney, Nancy Drumheller, Cynthia Scheuermann, Lorne Field

Agenda topics

ROUNDTABLE

UPDATES/GRANT UPDATES

OLIVIA HALL

DISCUSSION	<p>Roundtable Updates:</p> <ul style="list-style-type: none"> -Betty McCracken (James River Soil and Water Conservation District): MJRT Brochure has been completed, but very expensive (98 cents each). Will save them for the annual meeting <ul style="list-style-type: none"> -JRSWCD paid for the printing, so will count as match to the grant -Gay Stokes will have some printed by the Richmond offices too -Cynthia Scheuermann (Department of Forestry): Just completed a Missouri gravel bed installation to store trees and develop strong root systems, for installation on Belle Isle and similar places to combat invasives <ul style="list-style-type: none"> -Tree Lab is offering free trees and shrubs for Richmond City residences (as an FYI) -Katie Ranger (DEQ, non-point source): No Update -Liz Chudoba (Alliance for the Chesapeake): Grant funding has closed for the Reduce your Stormwater Program. Had provided funds for stormwater BMPs in Charlottesville and Greater Richmond area. Looking for funding to continue the program and the reduce your stormwater online tool. Are now turning their focus to Churchill neighborhood to increase parks and community space. Will be expanding monitoring programs in the Piedmont (Chesapeake Monitoring Cooperative report demonstrated that there is a need to expand monitoring in this region). Once promotional materials are put together, information will be sent to MJRT for the newsletter <ul style="list-style-type: none"> Katie: DEQ is updating their monitoring equipment, so the old equipment can be donated to community organizations. Both Liz Chudoba and Lorne Field are interested in the equipment. -Lorne Field (Chesterfield County): Spring Run Elementary School may be the site of the next rain garden, have some final details to finish up. Internally, environmental engineering and education programming is rebranding to give it a unique identity. This includes a new website! Will take at least a year, hopefully sooner to help fulfill some permit requirements. Have also done storm drain art on 24 drop inlets in a day at libraries! -Chris Gyurisn (City of Lynchburg): Working more in schools; working to recruit volunteers to help with this program. Have also completed several stream restoration projects, and the community is responding positively to these projects. Kate Carney (CVWMA Outreach and Education Specialist): Newly hired!! Nancy Drumheller (CVWMA): Launched a customer service survey, and wants feedback. All MJRT steering committee, please send out and spread the word! <ul style="list-style-type: none"> -Lindsey's List: Great way to advertise this message to apartments -Runs through November 15th -Data will be available in the CVWMA website -Good Morning RVA is also a very strong advertising tool Gay Stokes (City of Richmond): New MS4 report is available online (Richmond.gov>stormwater>regulations). Will be continuing rain barrel deliveries. Has expanded work with seniors including the 9th district health fair and AARP. Olivia Hall (Henrico County): Have also done the stormwater art on four drop inlets. Bark in the Park is Saturday, 10/7 and Olivia will be hosting a table. Grant (Current and Future) <ul style="list-style-type: none"> -Olivia will work on the report, which is due October 16th -We're missing a sign that was requested for Henricopolis. -Please let Olivia Hall know if you have used MJRT materials at programming for reporting <p>Current Grant Update: MJRT will be funded again next year, but need to submit a revised scope of work. There is discussion of extending the grants to two or three years to limit administrative time. No date given on scope of work due date.</p>
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	<p>Next Grant Cycle:</p> <ul style="list-style-type: none"> -Continue soil test voucher program -Septic Pumpout Voucher group is meeting after this steering committee meeting -Start compiling rain garden sign needs now for request for the future <ul style="list-style-type: none"> -Please separate design and construction/install costs. -Pet waste bags have been completely used -Materials Usage: Need to report <p>-Website will be updated by Kip with RVA H2O information, which Gay will present at the Annual Meeting as well</p>	
CONCLUSIONS	Keep doing great work, MJRT! Need to update the scope of work for the next cycle.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Report use of MJRT materials at programs	All	Before Oct 16 (grant report due)
Compile requests for signage for next grant cycle	All	Before new scope of work due

ANNUAL MEETING

ALL

DISCUSSION	<p>Gifts for Speakers</p> <ul style="list-style-type: none"> -Thermos from Gay -Tree ID books from Blair and Cynthia <p>MJRT Members: Need to register to participate, event as Steering Committee Members To have a table at the conference: email Lindy Durham -DEQ, DoF, and CBF will have a table</p> <p>Agenda Changes/Needs:</p> <ul style="list-style-type: none"> -Betty needs to contact agricultural speaker -Blair needs to ask Joe Wood if he can cover human health -Olivia will send one email to all speakers with details/reminders <p>Equipment Needs:</p> <ul style="list-style-type: none"> -Laptops: Olivia and Blair will bring laptops, Lorne if it rains -Lorne Field: Need to remind participants that are coming to his session to bring a camera. -Gay: to pick up coffee by 8:30am from Panera -Olivia and Lindy will review food orders -Liz, Olivia, Lindy will pick up snacks from BJ's <p>*Need to update the website to include the registration page -Liz will post to Chesapeake Network -Olivia will move social media postings along by contacting Gay Stokes, Nancy Drumheller, and Lindy Durham</p>	
CONCLUSIONS	See above for actions needed for the annual meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
MJRT Need to register for the annual meeting	All Steering Committee Members	ASAP
Annual Meeting	All	See Above

Meeting Adjourned!