

Middle James Roundtable Executive Committee Meeting

MINUTES

JANUARY 10, 2017

2:00PM-2:30PM

CALL

MEETING CALLED BY	Olivia Hall, Chairperson
TYPE OF MEETING	Executive Committee Meeting
NOTE TAKER	Olivia hall
ATTENDEES	Olivia Hall (Henrico), Chris Gyurisin (Lynchburg City), Betty McCracken (Monacan SWCD)

NEXT MEETING

ALL

DISCUSSION	Next Steering Committee Meeting – January 19	
CONCLUSIONS	Location – Byrd Cellars- Betty will provide Chilli. Strategic Action Plan will be updated and discussed. Close out of previous grant and award of new grant will also be discussed. The scope of work is actually a part of each grant submittal and is different each year. The scope of work inform the annual plan.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Agenda for meeting	Olivia	ASAP

MEMBERSHIP

ALL

DISCUSSION	Hallie is leaving Henrico County. Will ask her replacement to join the MJRT. The MJRT is thankful to Hallie and all she did to help us over the years. Alex Foraste is unable to continue on the steering committee. Kathleen Ogilvy with DOF has agreed to join MJRT.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Betty will reach out to Powhatan and Goochland for potential members.	Betty	ASAP
Chris will reach out to Kelly Hitchcock in Lynchburg.	Chris	ASAP

SEPTIC VOUCHER PROGRAM

ALL

DISCUSSION	Steering committee will explore creating a Septic Voucher Pumpout program committee after April meeting to get started on plan for grant.
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GRANT UPDATE

ALL

DISCUSSION	2017 Intent to Fund was received. 2016 grant has been closed out.
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Meeting Adjourned!