

Middle James Roundtable Executive Committee Meeting

MINUTES

OCTOBER 21, 2016

10:00AM-2:00 PM

WOODMAN DEPOT HENRICO COUNTY

MEETING CALLED BY	Wood Hudson, Chairperson
TYPE OF MEETING	Quarterly Meeting
NOTE TAKER	Liz Chudoba
ATTENDEES	Olivia Hall (Henrico), Betty McCracken (Monacan SWCD), Lorne Field (Chesterfield), Liz Chudoba (ACB), Katie Ranger (DEQ), Hallie Stephenson (Keep Henrico beautiful), Chris Gyrisin (Lynchburg), Kip Mumaw (Ecosystem Services)

Agenda topics

ORGANIZATIONAL UPDATES

ALL

DISCUSSION	<p>Round Robin:</p> <p>Olivia Hall: Chairperson, woodman park outfall just finished which is a conserved open space. Attended Bark in the Park, educated people on pet waste and leaves.</p> <p>Hallie Stephenson: Making an adult coloring book to educate about the MS4, will be 8 pages with the coloring page at the top and then an education piece at the bottom of the page. Hope to have a children's coloring book as well too.</p> <p>Betty McCracken: SWCDs administer the VACS program and they are swamped with stream exclusion. Monacan had a long sign up list of applicants, and the state awarded the money to get everyone on the list with the practice. They are going as fast as they can go to spend the money within two years.</p> <p>Katie Ranger: DEQ piedmont regional office, started two months ago with implementation plans and grant management.</p> <p>Chris: City of Lynchburg, wrapped up summer outreach events. Getting ready to get a walkable watersheds project going, and doing storm drain art to tie into rain garden installed last spring. Shooting to wrap up in April.</p> <p>Kip Mumaw: Ecosystem services, works primarily with restoration design, has had a few projects with SLAF funding that have wrapped up this year. Gearing up for NFWF and SLAF project design over the winter.</p> <p>Liz: Reduce Your Stormwater Yard Design Tool applications and getting practices in the ground. RiverWise in the spring, looking for another watershed or neighborhood to work with.</p> <p>Lorne Field: Chesterfield County, just finished a large stream restoration project and have hopes to break ground on another larger stream restoration project in the next few months. Have been busy with VCAP, get two or three applications in a month, and can't keep up with the application. Being a very successful program.</p> <p>Website (Olivia): Need to update projects that reflects the most recent grant Most recent update was the Lynchburg rain garden. Need to add LaPrade rain garden pictures and sign pictures after signs are installed. Kip will continue to post things on the website, Olivia has access to post meeting minutes. Need facebook administrator for the pet waste coalition and need content to keep it current. Hallie, Lorne and Gay Stokes will be on the Pet Waste facebook page. Nancy does the MJRT facebook posting.</p> <p>Sign Committee Update (Betty): Chris, Olivia and Blair were on the sign committee. Have more money to spend on signs than originally thought (\$5,000 total), so can fund a Chesterfield County rain garden sign. The grant ends at the end of the year, the grant has funding for design work and implementation work. Betty has cattle exclusion fencing signs ready and printed and just needs to buy the fence posts to hang the signs. Have money left over (~\$1,100) to buy about 4 more signs, Robert E. Lee SWCD could use them. Betty needs to ask her sign person how much it would cost to change the name on the sign, if it would cost too much, Kip would change it for her. Need a little narrative about the signs for the website and the quarterly report.</p>
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	<p>Septic Pumpout voucher committee for 2018 grant (Olivia): Need volunteers to join committee before July meeting, may be able to get some outside partners to help. HC SWCD has a septic pumpout program, not in the James River Watershed but they may be able to help with the process. Could structure it around TMDL watersheds. Chris would be interested in the committee. Lorne or someone from Chesterfield may also be interested.</p> <p>Membership committee needed: Sarah and Wood have asked to be off the steering committee. By-Laws state there needs to be PDC representation. Need to reach out to other groups – department of forestry, faith based organizations, small businesses, aquatic resources, neighborhood associations, local government.</p>		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Get sign updated and figure out how many signs Robert E Lee SWCD needs	Betty and Chris	ASAP	
Sign Narrative for website and quarterly report	Betty	ASAP	
Bring a guest to the next meeting from a group who may want to be involved in the steering committee	Everyone	By next meeting	

2016 ROUNDTABLE GRANTS

OLIVIA HALL

DISCUSSION	<p>Roundtable Grant Update:</p> <p>2016 Roundtable Grant status and closing out grant:</p> <p>2017 Grant – application due October 24, 2016: Discussion of grant budget for the 2017 grant. Chris to check on price of storm drain art to add to budget. Need to check on the cost of google domain.</p>		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Price of storm drain art for Lynchburg	Chris	ASAP	

FUTURE SC MEETINGS

OLIVIA HALL

DISCUSSION	<p>Review Bylaws, scope of work, and membership at the next meeting.</p> <p>Meeting Schedule: 9 Executive meetings and 4 quarterly meetings Executive Meetings: January, March, April, June, July, August, September, October, December</p> <p>Quarterly Meetings: January – Goochland Library April – JRA? July - Lynchburg October – Look into Dominion room</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Find contact to host a meeting at Dominion – take to Kim with JRAC about their contact or ACB Dominion Contacts	Liz		

DISCUSSION	Went to visit the Henrico County Woodman Park Conserved Open Space practice. This practice drains about 30 acres through two pipes that lead into the stone drainage area. This area holds water and spreads it into the conserved open space on the other side of a level spreader.		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Meeting Adjourned!